



COMMUNITY TABLE
Board of Directors
Planning Meeting

August 17, 2023
Community Table Community via Zoom

Mission Statement

A Community in which people have access to food and resources
to foster self-sufficiency

A.	<p>Call to order/Attendance: Vice Chair Jerelyn Marinelli called the meeting to order at 4:38 pm. A Quorum was present.</p> <p>Board Members - Present: CT President/CEO Sandy Martin, Jerelyn Marinelli, Harriet Hall, Wendy Ferrell, Margret Olek Esler, Ryan Bo Borowski, Jill McGranahan and ACFB Board Foundation Liaison Jill Fellman.</p> <p>Not Present: Chairman Steve Galbraith, Josh Ruden and Lisa Feret.</p>
B.	<p>Board Remarks:</p>
C.	<p>Approval of Board Minutes: Vice Chair Jerelyn called for a motion to approve the Board Minutes of June 21, 2023 and July 19, 2023 Special Meeting. Jill McGranahan second the motion. Motion passed unanimously 6-0.</p>
D.	<p>ACFB Foundation Update: Sandy and Jill CEO/President provided an update from her meeting with the Foundation. There are 3 golf tournament Foursomes available for \$600 each. Jill Fellman the ACFB Board Foundation Liaison provided an update as well and sponsorship looks like about \$90,000. Sandy also mentioned a marble clock has been purchased to give to Alan Albrandt for his service to Community Table and the Foundation since 2011. Alan also purchased drink tickets for the golfers at the tournament.</p>
E.	<p>CEO/Staff Reports – Sandy Martin No Formal Reports. Sandy asked if there were any questions regarding the Executive Summary submitted in the Board packet and there were none.</p>
F.	<p>Financial Oversight Committee – Wendy Ferrell No Report</p>
G.	<p>Discussion Items from July 19, 2023 – Special Board Meeting Discussion was held on the giving purchase power to employees, increasing the amount they can spend on purchases and repairs. Bo referenced the wording that was provided by Charny. Jill McGranahan suggested keeping the language but changing the amount from \$10,000 to \$25,000 after 1 year. Harriet Hall suggested rewriting the wording and keeping the amount to \$10,000 since this is operational and if more is needed it should be brought to the Board for approval. Jerelyn called for a motion giving the CEO/President Sandy Martin the power to spend \$10,000 for purchases and repairs and the board would modify the amount after 1 year. Jill McGranahan so moved and Bo seconded the motion. The motion passes unanimously 6-0.</p> <p>Discussion was held to determine how often staff reports need to be provided to the Board. Staff Reports would be provided in detail quarterly starting in October and suggested the Board meet in person at CT on October 18, 2023 since December is the Board Christmas celebration and the annual audit will be presented and needs to be approved in October.</p>



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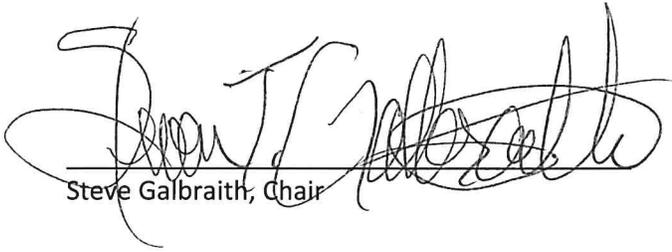
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H.	<p>Policy (Bylaws) & Procedures – Jerelyn Marinelli A discussion was held to establish a new committee to work on CT Policy, (By Laws) & Procedures. Wendy Ferrrell, Bo Borowski and Margret Olek Esler have volunteered to establish the Board Governance Committee (GBC). Harriet suggested adding to the Essential Items the hiring and supervision of the CEO/President.</p>
I.	<p>Dates to Remember: Golf Tournament on August 28, 2023 at Legacy Ridge Next Board meeting at Community Table on October 18, 2023.</p>
J.	<p>Adjournment – Jerelyn Marinelli</p>

Minutes submitted by
Bernadette Velasquez, Executive Assistant.



Steve Galbraith, Chair



Harriet Hall, Secretary