



COMMUNITY TABLE
Board of Directors
Meeting Minutes

June 23, 2021
Community Table Community Room

Mission Statement

A Community in which people have access to food and resources
to foster self-sufficiency

A.	<p>Call to Order/Attendance The meeting was called to order at 4:05 p.m. Attendance was taken by Bernadette Velasquez.</p> <p>Board Members: Harry Fuller, Steve Galbraith, Judith Denham, Harriet Hall, Josh Rudin, Mike Reinhardt and, Carol Eddy joined the meeting at 4:30 p.m. Absent: Margaret Olek Esler and David Jones. Staff: Sandy Martin, Sandie Hammerly, Gretchen Parker, Rocky Baldassare, Leanne Cadman and Bernadette Velasquez.</p>
B.	<p>Board Chair’s Remarks Chair Harry Fuller welcomed the board members and thanked them for their dedicated time.</p>
C.	<p>Approval of Minutes Harry called a motion to accept the minutes of May 26, 2021, with corrections to “Sandie reported account with BBVA has been established, moving \$250,000, from First Bank.” Harriett Hall so moved and Steve Galbraith seconded the motion. The motion passed 5-0.</p>
D.	<p>ENDS Policies Monitoring 1.2 – There is Growth in Community Engagement and Resources Addressing Insecurity and Promotion Self-Sufficiency. Sandy reported that the revised partnership report was given to Community Linkage and that the ENDS report is in compliance.</p> <p>After discussion, Harry called for a motion to approve the ENDS Policy Monitoring Report. Harriett so moved and Steve seconded the motion. The motion passed with 4 aye and 1 abstention.</p>
E.	<p>Monitoring Reports (Sandy) 3.3 – Financial Conditions & Activities – No changes. The report is in compliance. 3.5 – Financial Planning/Budgeting – 2021-2022 Operating Budget will be presented at the Audit/Financial Oversight Committee Report by Sandie Hammerly, Director of Finance. The report is in compliance. 3.8 – Board Awareness and Support. No changes. The report is in compliance.</p> <p>Harry called for a motion to approve the Monitoring Reports 3.0, 3.5 and 3.8. Judith so moved and Harry seconded the motion. The motion passes 5-0.</p>
F.	<p>ACFB Foundation Update (Sandy) Sandy updated the board, the Golf Tournament is sold out. Leanne and Sandy have ordered goodie bags with CT logo for the golfers. There will be a Bloody Mary Bar sponsored by Jaime Wilkinson and her husband John.</p>
G.	<p>CEO/Staff Updates – Directors Reports submitted in the packet Sandy Martin updated the board regarding CT going into lockdown due to the shooting in Olde Town Arvada and also needing to close early due to a power outage.</p>



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	<p>Development - Leanne Cadman updated the board on her report provided in the board packet. The presentation with The City of Wheat Ridge Outside Agency went well. Community Table has been chosen as a feature nonprofit partner for the Target Circle guest-direct giving program. Also, CT earned the Platinum Seal of Transparency from Guidestar the highest rating available.</p> <p>Food Programs – Rocky Baldassare updated the board on his report provided in the board packet. JSEL families receiving food is less than expected. Highland West Mobile pantry visit went well with 90 seniors served. Food Programs is working with Food Bank of the Rockies to pick up Walmart through Grocery Rescue. They are working on getting the new box truck painted. Results of the client survey are included in the board packet.</p> <p>Leanne updated the board on the National Postal Food Drive. There will not be a drive this year. Rocky is going to reach out to Elizabeth at the local Post Office on the possibility of doing a Local Postal Food Drive.</p> <p>Sandy discussed the “no boundary” food distribution operation that was in place for COVID and will stay in place indefinitely. We will no longer require proof of mail in order to receive food.</p> <p>Bridges to Opportunity – Gretchen Parker provided an updated report on numbers of clients they have provided assistance for the month of May. The Dental Clinic will start up in July, they will be coming twice a month and setting the clinic outside. BTO has rental assistance available. EOC funding will be available starting July 1, 2021. EOC 2021-2022 application has been submitted and \$30,000 has been requested. Gretchen and Sandy had a meeting with Megan Pataky, Manager of Integrated Care Services for Jefferson Center for Mental Health and they are looking forward to a partnership with Community Table and Red Rocks Community medical clinic to provide behavior mental health counseling. BTO has reached out to Dignity Project with a possible partnership to have their mobile shower/laundry truck services come to Community Table.</p> <p>Financials – Sandie Hammerly provided an updated report on the financials for May 2021. The account with BBVA has been established effective the end of May with \$250,000. \$100,000 has been moved to Sooper Credit Union. In order to open a business account with Bellco Credit Union, they want us to select an owner, so it is unlikely we will be able to establish an account there since Community Table does not have owners. Sandie also called attention to Balance Sheet line 3185 Temp Restricted – New Truck noting that approximately \$19,900 remains as restricted after paying for the truck, addition of the liftgate and the decals.</p>
H.	<p>Committee Reports</p> <p>A. Audit/Financial Oversight – Sandie presented the 2021-2022 Budget as recommended by the Audit/Financial Oversight Committee. After discussion, Harry called for a motion to approve the budget for 2021-2022 as recommended by the Audit/Financial Oversight Committee. Josh Rudin so moved and Harriet seconded the motion. The motion passed 6-0.</p> <p>B. Governance Committee – Judith presented the Governance Committee Work Plan for fiscal year 2021-2022. No discussion on the objectives/deliverable 1-4. Harry called for a motion to accept the Governance</p>



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	<p>Committee Work Plan as presented. Carol Eddy so moved and Steve seconded the motion. The motion passed 6-0.</p> <p>C. Community Linkage – Harriet updated the board on the Community Linkage Committee meeting. One important issue for the board is the name of the committee. Should the committee be called Community Linkage or Ownership Linkage according to the policy? Three items the committee will be working on over the summer before voting on the work plan. 2A identify community perspectives, values, and assess needs; 3A report on the questionnaire responses; and 4A identify appropriate definition of “ownership” as it relates to Community Table. Harry tabled acceptance of the Work Plan.</p> <p>D. Executive Committee – Harry discussed with the board the Executive Committee Work Plan for 2021-2022. Harry called for a motion to accept the June 12th Executive Committee Drafted Work Plan for 2021-2022. Carol so moved and Josh seconded the motion. The motion passed 6.0.</p>
I.	<p>Dates to Remember – Board Schedule Next Board Meeting will be on July 28, 2021 at 4:00 p.m. at Community Table in the Community Room.</p>
K.	<p>Adjourn Harry called for a motion to adjourn the board meeting at 5:53 p.m. Harriet so moved and Judith seconded the motion. Motion passed 6-0.</p>

Minutes submitted by
Bernadette Velasquez, Administrative Assistant



Harry Fuller, Chair



Judith Denham, Secretary
