



COMMUNITY TABLE
Board of Directors
Meeting Minutes

March 24, 2021
Via Zoom

Mission Statement

A Community in which people have access to food and resources
to foster self-sufficiency

A.	<p>Call to Order/Attendance</p> <p>The meeting was called to order at 4:11 p.m. Attendance was taken by Bernadette Velasquez.</p> <p>Board Members: Harry Fuller, Steve Galbraith, Judith Denham, Harriet Hall, Margaret Olek Esler, and Carol Eddy, and David Jones. Absent: Josh Rudin, and Mike Reinhardt. Staff: Sandy Martin, Sandie Hammerly, Rocky Baldassare, Leanne Cadman and Bernadette Velasquez.</p>
B.	<p>Board Chair's Remarks</p> <p>Chair Harry Fuller welcomed the board members and read the Community Table Mission Statement.</p>
C.	<p>Approval of Minutes</p> <p>Harry called for a motion to approve the Board meeting minutes of February 24, 2021. Board members Margaret Olek-Esler so moved and Harriet Hall seconded the motion. The motion passed 5-0.</p>
D.	<p>ENDS Policies Monitoring</p> <p>1.4 Strong community relationships elevate effectiveness and efficiencies in serving needs. CEO, Sandy Martin provided an updated report on the ENDS Policy Monitoring Report and the report is in compliance.</p>
E.	<p>MONITORING REPORT</p> <p>Sandy reported in compliance on Monitoring Reports 3.0 General Management Constraint and 3.8 Board Awareness and Support.</p> <p>Harry called for a motion to accept the End Policies Monitoring Report 1.4 and Monitoring Reports 3.0 and 3.8 presented by Sandy. Vice Chair Steve Galbraith so moved and Board member Harriet Hall seconded the motion. Motion passed 5-0.</p>
F.	<p>ACFB Foundation Update (Harry)</p> <p>Harry provided an update, the Foundation is seeking sponsors for the Golf Tournament scheduled for August 16, 2021.</p>
G.	<p>CEO/Staff Updates – Directors Reports were submitted in the packet</p> <p>CEO Sandy and the Executive Team provided an update on the Departments Director's Reports provided in the board packet.</p> <p>Director of Food Programs, Rocky Baldassare provided an updated report on Volgistics, new partnerships, Elevado Estates pantry food cards, and the opening of Community Table on the 1st and 3rd Saturday. Rocky also reported on the new COVID Shut Down Policy guidelines provided in the Director's Report. The Postal Food Drive has been postponed until the fall of 2021. Grocery Rescue has been reinstated and we are now picking up from Safeway on West 80th Ave.</p>



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	<p>Leanne Cadman, Director of Development provided an update on the donations/sponsorship on the new truck. The newsletter will be going out next week. The medical clinic will reopening twice a month starting April 7th. Social media is doing very well. Community Table gained 2,188 new donors for 2020.</p> <p>Sandy provided Bridges to Opportunity updates for Gretchen. In the month of February, Bridges to Opportunity has given out \$3,500 in housing assistance and \$5,861 in Energy Outreach Colorado funding.</p> <p>Director of Finance Sandie Hammerly provided an overview of the financials through February 2021 as provided in the Board Packet.</p>
H.	<p>Committee Reports</p> <p>A. Audit/Financial Oversight – Treasurer Carol Eddy reported the FOC has reviewed the proposal and recommended the purchase of the box truck. Harry called for a motion to accept the recommendations from the Audit/Financial Oversight (FOC) for the purchase of the new (used) box truck. Carol so moved and Harriet seconded the motion. The motion passed 5-0.</p> <p>Carol provided a summary of the FOC’s meeting with Aspen Wealth Strategies earlier that day. Harry has appointed himself and board member Mike Reinhardt to the Audit/Financial Oversight Committee.</p> <p>B. Governance Committee – Secretary Judith Denham reported that the committee has been working on the verbiage from the commitment/responsibility policy deliverables to be voted on at the next board meeting. The next process to be completed is to work on the Board education plan. Harry has appointed Mike to the Governance Committee.</p> <p>C. Community Linkage –Harriet thanked the board members for completing their surveys and provided an updated report from the Community Linkage meeting. The next step is to have a meeting with Sandy and Leanne to discuss the various tasks the staff is doing pertaining to Community Linkage, the second step is to work on a work plan, and the third step is defining ownership. Harry has appointed Judith to the Community Linkage Committee.</p> <p>D. Nominations Committee - Steve brought up for discussion the Board of Directors terms of service. Harry called for a motion to accept the recommendations that Carol and Mike be elected for a second term ending June 2024. Steve so moved and Margaret seconded the motion. The motion passed 5-0.</p> <p>The Nominating Committee is also recommending a 1-year term for Steve Galbraith as Vice-Chair, Judith Denham as Secretary and Carol Eddy as Treasurer to expire on June 30, 2022. Harry called for a motion to accept the recommendations. Steve so moved and Margaret seconded the motion. The motion passed 5-0.</p>



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	<p>The Nomination Committee also discussed bringing in 3-4 new Board Members. The following Board members, Harry Fuller, Steve Galbraith, Harriet Hall, Josh Rudin, David Jones, and Margaret Olek-Esler board term will end on December 31, 2021.</p> <p>Board member David Jones joined the meeting.</p>
I.	<p>Dates to Remember – Board Schedule</p> <p>Next Board Meeting April 28, 2021 at 4:00 p.m. via Zoom.</p>
J.	<p>Harry called for a motion to adjourn the board meeting at 5:26 p.m. Margaret so moved and Judith seconded the motion. Motion passed 6-0.</p>

Minutes submitted by
Bernadette Velasquez, Administrative Assistant



Harry Fuller, Chair



Judith Denham, Secretary