



COMMUNITY TABLE
Board of Directors
Meeting Minutes

January 27, 2021
Via Zoom

Mission Statement

A Community in which people have access to food and resources
to foster self-sufficiency

A.	<p>Call to Order/Attendance Harry called meeting to order at 4:05 p.m. with 9 members attending.</p> <p>Board Members: Harry Fuller, Steve Galbraith, Judith Denham, Harriet Hall, Josh Rudin, Mike Reinhardt, David Jones, Margaret Olek Esler, and Carol Eddy. Not Present: Jerelyn Marinelli. Staff: Sandy Martin, Sandie Hammerly and James Normandin.</p>
B.	<p>Board Chair's Remarks Harry explained the terms for two members, Mike Reinhardt and Carol Eddy, had expired and requested a motion to extend the terms of these two members to June 30, 2021. Margaret so moved and David seconded the motion with 8 voting "aye" and 0 nay votes.</p> <p>With member Jerelyn not extending her term on the Board, Harry called for a vote to appoint Carol as Treasurer of the Board and chair of the Audit/Financial Oversight Committee. Judith so moved and Harriet seconded with 8 "aye" and 0 nay votes.</p>
C.	<p>Approval of Minutes Sandie Hammerly had correction to the minutes, (Section G "assistance" not assistances, Section H item A, last name "Korenek not Korenck" and Section H item C, "Woodlake not Woodland." Harry called for an approval of the minute with suggested changes. Harriet so moved to approve and Margaret seconded. 8 "aye" and 0 nay votes.</p>
D.	<p>ENDS Policies Monitoring No Report</p>
E.	<p>MONITORING REPORT Sandy reported that Monitoring Report 3.3 and 3.5 had no changes since the last report date and reported in compliance for both reports.</p>
F.	<p>ACFB Foundation Update (Carl/Sandy) Harry reported on the 2021 Foundation golf tournament at Fossil Trace Golf Course with the date changed to August 16, 2021.</p>
G.	<p>CEO/Staff Updates – Directors Reports were submitted in the packet Sandy discussed grants applied for and received; the current shopping situation; the help provided by Community Table for mortgagees and rent; and praised the volunteers who distributed food packages during the 14 day shutdown during the Christmas season. She also introduced a pilot program with Lutheran Hospital and Red Rocks Physician's Assistant clinic program training Community Table clients in a "food as Medicine" Program starting January 27, 2021.</p>



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	The Statement of Income and Expense and Balance sheet through the end of December 2020 were presented to the Board by Sandie.
H.	<p>Committee Reports</p> <p>A. Financial Oversight – Carol provided a brief update on work with the new investment advisor.</p> <p>B. Governance – Judith introduced the Policy Submission document the committee developed which describes the procedures Board members and committees should use to introduce changes to the Policy Manual or to add new policies. The adoption of the document was moved by Judith and seconded by Carol. 8 “aye” and 0 nay.</p> <p>Judith also explained the Committee’s recommendation for adding a sixth Board committee, the Executive Committee, and explained the deliverables for this committee. The Governance Committee requested the Board members review this document with questions or comments to be sent to the Governance Committee before the next Board meeting.</p> <p>C. Community Linkage – Harriet updated the Board with a discussion of Sandy’s role as a member of the Committee. Harriet requested that Sandy remain on the Committee as the CEO and not as a voting member. She also requested the addition of more Board member and community non-Board members be considered for the Linkage Committee. Harriet is recommending that new committee members be appointed in May. The committee has prepared a Board survey to determine what linkages Board members may already have in the community and what activities they think the Committee should be involved in. David indicated that the City of Arvada has 14 excellent community member applications for one position on the Human Services Committee. He will instruct the City Clerk to submit to the Committee the applications of those not selected.</p>
I.	<p>Dates to Remember – Board Schedule</p> <p>Harry reminded the Board members of the next meeting on February 24, 2021 at 4:00pm.</p>
J.	Steve moved to adjourn and Harriet seconded with 8 member voting “aye”.

Minutes submitted by
Judith Denham, Board Secretary



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Harry Fuller, Chair



Judith Denham, Secretary