



COMMUNITY TABLE  
Board of Directors  
Meeting Minutes

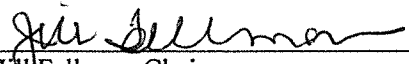
November 20, 2019

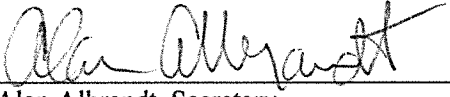
	<p><b>Call to Order/Attendance</b> The meeting was called to order at 4:01 p.m.</p>
	<p><b>Attendees:</b> <i>BOARD MEMBERS:</i> Jill Fellman, Doris Stipech, Alan Albrandt, Judith Denham, Carl Kantner, Steve Galbraith, Jerelyn Marinelli, Harriet Hall, David Jones, Josh Rudin, Carol Eddy, Harry Fuller, Margret Olek Esler and Wendy Ferrell. <b>Not Present:</b> Mike Reinhardt, Jeff Staniszewski and Erika Pullen. <b>Staff:</b> Sandy Martin, Sandie Hammerly, Mark Stratford, Gretchen Parker, Leanne Cadman, and Bernadette Velasquez. <b>Guest:</b> Sally Andarge and Jill Korenek, JDS Professional Group.</p>
	<p><b>Board Chair's Remarks</b> Jill thanked Carl and Alan for their years of service to the Board. Harry presented Carl, Alan and Jill with a plaque. Leann introduced Sally Andarge.</p>
	<p><b>Approval of Minutes</b> Jill called for a motion to approve the meeting minutes of September 25, 2019 with the following correction to change the END Policy 1.0 to 1.1. David so moved and Harriet seconded the motion. The motion passed 13-0.</p>
	<p><b>ENDS Policy Monitoring</b></p> <ul style="list-style-type: none"><li>• Policy 1.2 Monitoring Report Sandy provided an update on her report in the packet.</li></ul> <p>Jill called for a motion to approve the CEO's Monitoring Report on Policy 1.2 that the report conveys an interpretation of the policy that is reasonable and the report reasonably substantiates compliance with the policy requirements. Doris so moved and Jerelyn seconded the motion. The motion passed 13-0.</p>
	<p><b>Monitoring Reports</b></p> <p>3.3 Financial Condition and Activities will be covered in the audit report.</p> <p>3.7 Emergency Management Succession. Has previously been approved. Jill called for a motion to approve as it is written. Margaret so moved and Harriet seconded the motion. The motion passed 13-0.</p>
	<p><b>Board Process</b></p> <p><b>A. Audit Report.</b></p> <p>Jill Korenek of JDS Professional Group presented the external audit report. Jill called for a motion to accept the external audit report. Carl so moved and Jerelyn Seconded the motion. The motion passed 13.0</p> <p><b>B. Financial Condition and Activities – Crossed out. No discussion at this time.</b></p>

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	<p><b>C. Board Committees</b> Jill passed out Policy 2.8 with the deliverables for the board members to follow when meeting with their appointed committee group.</p>
	<p><b>Staff Updates:</b>  <b>A.</b> Development Updated (Leanne) provided in the packet and highlights.  <b>B.</b> Financial Update (Sandie/Carl) provided in the audit report.  <b>C.</b> Food Programs Update (Mark) provided the client survey results conducted using Survey Monkey.  <b>D.</b> Bridges Updates (Gretchen) provided in the packet. Updated the board on the Housing Grant.</p>
	<p>Community Table staff was excused from the remaining Board meeting. Board Members broke up into their committee groups for discussion.</p>
	<p><b>ACFB Foundation (Carl/Sandy)</b> Alan provided an up on the Foundation Golf Tournament, is set for Monday, August 17<sup>th</sup> at Hyland Hills Golf Course in Westminster. It will utilize 27 holes of the course. There will only be a morning shotgun.</p>

Minutes submitted by  
Bernadette Velasquez, Administrative Assistant

  
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Jill Fellman, Chairwomen

  
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Alan Albrandt, Secretary