

**COMMUNITY TABLE**  
**Board of Directors**  
**Meeting Minutes**

**July 24, 2019**

*To do and action items are in italics*

A.	<b>Call to Order/Attendance</b> The meeting was called to order at 4:00 p.m.
	<b>Attendees:</b> <i>BOARD MEMBERS:</i> Jill Fellman, Doris Stipech, Carl Kantner, Harry Fuller, Mike Reinhardt, Judith Denham, Steve Galbraith, Wendy Ferrell, Carol Eddy, and Jeff Staniszewski. <b>Not Present:</b> Alan Albrandt, Jerelyn Marinelli, Maragret Olek Esler, Harriet Hall, David Jones, Erika Pullen, Josh Rudin and David Jones. <b>Staff:</b> Sandy Martin, Sandie Hammerly, Gretchen Parker, Leanne Cadman and Mark Stratford. <b>Guest:</b> Tom Keyse from Bill Charney & Associates Ltd.
B.	<b>Board Chair's Remarks</b> Jill welcomed the board members and informed the board Leanne will be taking the minutes in Bernadette absence. Board member Jerelyn was taken to the hospital with an upper respiratory infection. Judith asked for permission to wear her name badge to events and provide information about Community Table.
C.	<b>Approval of Minutes</b> Doris called for a motion to approve the meeting minutes of June 26, 2019, with correction of Harriet and Mary Kate name. Doris so moved and Judith seconded the motion. Motion passed 9-0.
D.	<b>ENDS Policies</b> A. Hand out End, Jill passed out the latest handout. B. Previewed August reports (3.2, 3.3 and ENDS 1.0) Policies will be reviewed in August. Tom provided instructions how to review the policies.
E.	<b>Monitoring Reports</b> A. Monitoring Report Evaluation Tool. Jill provided two handouts and Tom explained how to read the reports, incompliance and make motions on the policies. B. General Management Constraints (3.0) Jill called for a motion to approve the General Management Constraints (3.0). Jeff so moved and Doris seconded the motion. Motion passed 9-0. C. Treatment of Constituents (3.1.) The board reviewed the new Client Guidelines with the new language provided by Margaret at the board meeting in May. D. Board Awareness and Support (3.8) Jill called for a motion to approve the CEO Monitoring Report on policy (3.8) that her report conveys an interpretation of the policy that is reasonable and the report reasonably substantiates compliance with policy requirements consistent with the CEO interpretation. Judith so moved and Carl seconded the motion. Motion passed 9-0.

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F.	<p><b>Board Process</b></p> <p>A. Board Management Connection (4.0) Discussion of the policy by Tom.</p> <p>B. Unity of Control (4.1) Jill provided an interpretation of this policy. <i>Jill, Doris and Sandy to meet and work on Board Process.</i></p>
G.	<p><b>ACFB Foundation Updates: (Carl/Sandy)</b></p> <p>Carl provided an update, plans are moving along, hope to finalize selling of tickets for the Gala and there are 6 foursomes slots open. The foundation has \$170,000 in the bank. Sandy and Judith provided an update on the Gala.</p>
H.	<p><b>Staff Updates:</b></p> <p>Development (Leanne) provided an update on the event where to buy your tickets, register for the silent auction and pick your entrée choice.</p> <p>Financial Update (Carl/Sandie)</p> <p>Carl presented the financials in detail. Mark provided information on food donations. <b>Carl made a motion to add a policy update to Exchange Traded Funds to the Community Table list of suitable and authorized investment types listed in Article III, Section 1 of the Community Table Investment Policy and Harry seconded the motion. Motion passed 9-0.</b></p> <p>Food Programs Update (Mark) Report was provided in the packet. Monday demolition will start and installation of the coolers.</p> <p>Bridges Update (Gretchen) Report was provided in the packet.</p>
I.	<p><b>Dates to Remember</b></p> <p>A. Upcoming In-Person Board Meeting</p> <ul style="list-style-type: none"> <li>a. Board Meeting, August 28<sup>th</sup></li> <li>b. Board Meeting September 25<sup>th</sup></li> </ul> <p>B. Other Meetings/events to be on the Board Members' calendars</p> <ul style="list-style-type: none"> <li>a. Volunteer Orientation on August 6<sup>th</sup></li> <li>b. Gala August 17, 6 p.m.-10 p.m. at the Arvada Center – Board does not need to volunteer for the Treasurers Hunt. Be sure to wear your name badges.</li> <li>c. 3<sup>rd</sup> Party Events in August and September - Leanne announced an added event on September 21<sup>st</sup> Sosiso.</li> </ul> <p>C. Summary of Follow-up Items</p> <ul style="list-style-type: none"> <li>• Jill requested back the fundraising pledges form and any corrections to the term sheet indicating each Board members term dates.</li> </ul>



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J.	Board Meeting Evaluations Survey Monkey
K	Adjourn: Jill called for a motion to adjourn the meeting Doris so moved and Jeff seconded the motion. Motion passed 9-0.

Minutes submitted by  
Bernadette Velasquez, Administrative Assistant

  
Jill Bellman, Chairwomen

  
Carl Kantner, Treasurer