

A.	Call to Order/Attendance: The meeting was called to ordered at 4:03 p.m. (2.6.2)
	Attendees: BOARD MEMBERS: Jill Fellman, Doris Stipech, Alan Albrandt, Carl Kantner, Jerelyn Marinelli, Erika Pullen, Mike Reinhardt, Judith Denham, Harry Fuller, Steve Galbraith, David Jones, Carol Eddy, Jeff Staniszewski, Wendy Ferrell, Josh Rudin and Harriett Hall. Not Present: Kyle Petersen, and Margaret Olek Esler. Staff: Sandy Martin, Sandie Hammerly, Leanne Cadman, Mark Stratford and Bernadette Velasquez.
B.	Board Chair's Remarks: Jill welcomed board members and read Kyle's resignation letter. Judith congratulated Jill for her induction into the 2019 Jefferson County Leadership Awards and Hall of Fame. Jill made a motion to approve the agenda. Erika so moved and Doris seconded the motion. Motion passed 16-0.
C.	Approval of Minutes: Jill made a motion to approve the meeting minutes of March 27, 2019 with a suggestion from Mike to add a date on the task tracker. Doris so moved and Jerelyn seconded the motion. Motion passes 16-0.
D.	Board Process <ul style="list-style-type: none"> A. Board Committee Assignments (2.8): Keep the policy as approved by the board in February 2019. The board will review Committee Assignments in September 2019. Sandy to provide an update on branding in the next CEO Report. B. Adoption of Asset Protection (3.4.3.A): Jill made a motion to approve the new wording provided by Margaret. Doris so moved and Jerelyn seconded the motion. Motion passed 16-0. C. Board's Annual Planning Calendar – including Ends Monitoring Schedule (2.3.1) – DRAFT attached. <i>Jill will send an email to the Board to discuss and vote on the Ends Statements. Jill made a motion to approve the Annual Planning Calendar. Erika so moved and Harriet seconded the motion. Motion passed 16.0.</i> D. Board establishes budget priorities (2.10.2). <i>Jill will send future budget items to Sandie.</i>
E.	ENDS Policies <ul style="list-style-type: none"> A. Approve ENDS 1.0 – Mission Statement: Jill made a motion to approve the Mission Statement. Alan so moved and Jerelyn seconded the motion. Motioned passed 16-0. B. Approve ENDS 1.1, 1.2, 1.3, 1.4. C. Jeff – 1.1 No changes D. Judith – 1.2 new language will read: <i>There is growth in community engagement and increase in resources.</i> E. Alan – 1.3 No changes F. Mike – 1.4 new language will read: <i>Strong community relationships drives effectiveness and efficiencies in carrying out the Community Table Mission. Leanne will send Jill the new language for 1.4 and Jill will send an email to the board members for discussion and vote on.</i> Jill made a motion to approve ENDS 1.1, 1.2, and 1.3. Jeff so moved and Harriett seconded the motion. Motion passes 16.0. END 1.4 will be voted on by email. Board to look at the green statements and discuss via email.
F.	Monitoring Reports <ul style="list-style-type: none"> A. Asset Protection (3.4). Next year review the need for a conflict of interested statement related to the procurement policy (3.4). <i>Jill will add to the 2020 planning calendar. Jill made a motion to</i>

	<p>approve the CEO Monitoring Report on Policy (3.4) Asset Protection. David so moved and Judith seconded the motion. Motion passed 16.0.</p> <p>B. Treatment of Employees and Volunteers (3.2) Jill made a motion to approve the CEO Monitoring Report on Policy (3.2) Treatment of Employees and Volunteers. Carl so moved and Allan seconded the motion. Motion passed 16.0.</p> <p>C. Emergency Management Succession (3.7) Jill made a motion to approve the CEO Monitoring Report on Policy (3.2). Jeff so moved to accept the CEO Monitoring Report on Policy (3.7) with the following change in reference to the Executive Director be changed to Chief Executive Officer. Erika seconded the motion and the motion passed 16.0.</p>
G.	<p>ACFB Foundation Update Carl updated the board on sponsorships. Sandy updated the board on the silent auction gift boxes. We are still in need of items. <i>Board members to get items and give to Leanne for the silent auction gift boxes ranging in \$20, \$40 and \$100 increments.</i></p>
H.	<p>CEO/Staff Updates</p> <p>A. Development Update (Leanne) No Questions</p> <p>B. Financial Update (Sandie) Reported on the new abbreviated Financials. Board members will email Sandie if they have any questions.</p> <p>C. Food Programs Update (Mark) Jill made a motion to approve Mark's proposal for the purchase of the Freezer/Refrigerator. Alan so moved and Erika seconded the motion. Motion passed 16.0</p> <p>D. Bridges Update (Gretchen) No Questions</p> <p>E. CEO Update (Sandy) No Questions</p>
I.	<p>Dates to Remember – Board Schedule</p> <p>A. Upcoming In-Person Board Meetings:</p> <ol style="list-style-type: none"> Board Meeting, May 22nd Jill will be out of the Country and Doris will run the Board Meeting. Board Meeting, June 26th Alan will be out of the Country. <p>B. Other meetings/events to be on Board Members' calendars:</p> <ol style="list-style-type: none"> Volunteer Orientation, May 7 Postal Food Drive, May 11, <i>Board members need contact Jaci to sign up to volunteer.</i> Taste of Olde Town, <i>Board members to contact Leanne if they can volunteer.</i> <p>C. Summary of Follow-Up Items (Bernadette)</p>
J.	<p>Board Meeting Evaluation: The Board decided to continue to fill out the form for a few more months.</p>
K.	<p>Adjourn: Jill made a motion to adjourn the meeting 5:35 p.m.</p>



COMMUNITY TABLE
Board of Directors
Meeting Minutes
April 24, 2019

Minutes submitted by
Bernadette Velasquez, Administrative Assistant

A blue ink signature of Jill Fellman, written in a cursive style, positioned above a horizontal line.

Jill Fellman, President

A black ink signature of Alan Albrandt, written in a cursive style, positioned above a horizontal line.

Alan Albrandt, Secretary