



COMMUNITY TABLE
Board of Directors
Meeting Minutes

March 27, 2019

To do and action items are in italics

A.	Call to Order/Attendance: The meeting was called to order at 4:03 p.m.
	Attendees: <i>BOARD MEMBERS:</i> Jill Fellman, Doris Stipech, Alan Albrandt, Carl, Kantner, Jerelyn Marinelli, Erika Pullen, Mike Reinhardt, Judith Denham, Harry Fuller, Steve Galbraith, Margaret Olek Esler, Carol Eddy, Jeff Staniszewski. Not Present: Wendy Ferrell, Harriett Hall, David Jones, Kyle Petersen, and Josh Rudin. Staff: Sandy Martin, Leanne Cadman, Mark Stratford and Bernadette Velasquez
B.	Board Chair's Remarks: Thank you and please give me patience, we are learning to dance with each other.
C.	Approval of Minutes: Jill Fellman called a motion to approve the meeting minutes of February 28, 2019. Judith Denham so moved and Erika Pullen seconded the motion. Motion passed 13-0.
D.	<p>Board Process</p> <p>Board Policies are accessible on line and in three binders for your review. <i>Jill will email board members with instructions to access the website to the Board Policies.</i> The following amendments are to be voted on.</p> <p>A. Adoption of Amendments to Governing Policies</p> <p><u>Board Size, Nomination, Elections and Term Limits (2.9.1)</u> In March of each year a slate of individuals to fill vacancy for the board and for open board officers' positions.</p> <p><u>Asset Protection (3.4.3.A)</u> Contracts with xyz materiality shall be reviewed by a qualified attorney and or other experts on a periodic basis.</p> <p>Margaret Olek Esler suggested the wording for Asset Protection would say, "Any contracts with 3rd parties, will be periodically reviewed as deemed necessary by staff or the board."</p> <p>iii. <u>Interim CEO Monitoring Schedule (4.4)</u> on hold until further discussion.</p> <p>iv. <u>Investment Policy Statement (Appendix B)</u> Font, size, change investment to investment portfolio.</p> <p>Jill called a motion to approve the Board Process (A-i., A-ii. and A-iv), with the new verbiage submitted by Margaret. Dori Stipech seconded the motion. Motion passed 13-0.</p> <p>Jerelyn Marinelli brought to attention the numbering in the Governing Policies is out of sequence. <i>Jill will contact Bill Charney to clean up the auto numbering.</i></p> <p>B. <u>Board Committee Assignments:</u> On hold until committees have been determined. <i>Jill will send an email with the list of committees.</i> Mike Reinhardt would like the board to set some goals and make a decision on Community Linkage.</p>
E.	<p>ENDS Policies: Review, Refine (if needed) and Initial Adoption</p> <p>End Policies (1.0-1.4) The Mission of Community Table: A community in which people have access to food and resources to foster self-sufficiency (with outcomes optimizing use of available resources).</p>

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	<p>Ends Jill suggested to leave the wording of the Mission Statement for one year, after one year, to change with the board's approval.</p> <p>Judith proposed a discussion to add a 5th box to address the acquisition of resources.</p> <p>Decided by the board, Box 3 to read as, "People need to know how to access the Community Resources available for Self-Sufficiency."</p> <p>Discussion by the board, Box 1 to read as, "The community contributes resources for addressing food insecurity. Distribution occurs efficiently with minimal food waste. <i>Jill appointed Jeff Staniszewski to draft language and discuss again at the next board meeting.</i></p> <p><i>Jill appointed Judith to work on language for Box # 2 on resources, outreach and reputation.</i></p> <p><i>Jill appointed Sandy Martin and staff to work on the wording for Box 3 on Financial Literacy for Self-Sufficiency.</i></p> <p>Mike requested flip chart notes from the Board Retreat. <i>Leanne Cadman will email them the flipcharts to the board.</i></p> <p><i>Jill appointed Mike to draft and write the language for Box # 4 to support partnership and collaborations among agencies.</i></p>
F.	<p>MONITORING REPORTS (Policy 4.4): Jill went over the draft chart and calendar. Alan suggested going over the chart in a few months. <i>Jill and Sandy will work on the monitoring report and present at the next board meeting.</i></p>
G.	<p>ACFB Foundation Update: Carl Kantner updated the board on the golf tournament. \$83,000 has already been committed. Carl handed out the Gala and Golf Classic 2019 Sponsorship Package.</p>
H.	<p>CEO/Staff Updates</p> <p>Top Hats Gala: Sandy provided an update on the Gala. Doris read a list of donations needed by board members.</p> <p>Development Updates: <i>Leanne Cadman will email the board with an electronic copy for the silent auction.</i> Leanne provided an update on Top Hats.</p> <p>Leanne invited board members to help evaluate student presentations from Regis University on April 17 at 5 p.m. for Social Media and on April 25 at 11 a.m. for Public Relations.</p> <p>Food Programs: Mark Stratford provided an update on food programs, vehicle maintenance, the Postal Food Drive and reminder on the upcoming volunteer orientation.</p> <p>Bridges Updates: Sandy gave a report on Bridges and the medical clinic status. <i>Sandy will provide more information on the final lease at the next board meeting.</i></p>



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	Financial Updates: Carl gave the financial report. A discussion was held to keep the line items on the financial report.
I.	Dates to Remember – Board Schedule: No Report
J.	Board Meeting Evaluation: <i>Jill requested board members to be specific on the board evaluation form and return no later than Friday, March 29, 2019.</i>
K.	Adjourn: Jill made a motion to adjourn the meeting. Doris called the motion to adjourn the meeting and Jerelyn seconded the motion. Alan needed to leave early. Motion passed 12-0. Meeting adjourned at 6:05 p.m.

Minutes submitted by
Bernadette Velasquez, Administrative Assistant


Jill Fellman, President


Alan Albrandt, Secretary