

Community Table *Gather around*

Board of Directors Meeting

April 25, 2018

President Jill Fellman called the Community Table Board of Directors meeting to order at 4:00 p.m. **Present:** President Jill Fellman, Vice President Bob Fifer, Secretary Alan Albrandt, Treasurer Andy McClafin, Directors Doris Stipech, Judith Denham, Wendy Ferrell, Kyle Petersen, Mike Reinhardt, Erika Pullen, Carol Eddy. **Staff Present:** Executive Director Sandy Martin, Sandie Hammerly, Gretchen Parker, Mark Stratford, Rocky Baldassare and Bernadette Velasquez. **Not Present and Excused:** Director: Jerelyn Marinelli and Ex-Officio Carl Kantner. **Guest:** John Beattie and Randy Weinert.

President Fellman called for a motion to approve the Agenda with the Right of the Chair. Director Doris Stipech so moved and Director Erika Pullen seconded. Vote 10-0.

President Fellman congratulated and honored John Beattie, Arvada Man of the Year with a certificate and Community Table Development Manager, Randy Weinert with a card and gift card on his retirement.

President Fellman called for a motion to approve the minutes of February 28, 2018. Director Mike Reinhardt had two corrections under Director's Forum he would like more information on the planning process and information about the decisions made on the coolers and freezers. President Fellman asked for a motion to approve the minutes with corrections. Director Judith Denham so moved and Director Doris Stipech seconded. Vote 10-0.

Treasurers Report: Sandie Hammerly reported on the March Financials. President Fellman called for a motion to approve the treasurer's report. Vice President Bob Fifer moved to approve the Treasures Report and Director Erika Pullen seconded. Vote 10-0.

Governance:

No Report

Finance Report: Treasurer Andy McClafin updated the board on the new Policy and Procedures for future purchases and changes to the Accounting Policy. Vice President Fifer suggested on page 7 for any waivers for approval be done by the Executive Director and Executive Board, not the Board President and Treasurer. Vice President Fifer moved to approve the Finance Report with edit(s) and Director Stipech seconded. Vote 10-0.

Development: Secretary Alan Albrandt reported on the upcoming 3rd party events and the committee voted to start meeting once a month. Letters and newsletters about the rebranding have gone out.

Foundation: Secretary Albrandt reported the Foundation is meeting twice a month and Director Denham has the Gaming Manager's License. The Foundation is still seeking items for the surprise boxes. Bear Creek Distillery will be providing cocktails and a distillery from Golden will be making pineapple martinis. The hole in one prize will be a Cadillac you can lease for 2 years. The Foundation's goal is to raise \$175,000 we have \$165,000 committed.

Executive Directors Report:

Director Sandy Martin provided an update to her report. The Memorandum of Understanding MOU has been done by the State for the clinic. Dr. Haney of Red Rocks has the draft. Looking at items for a giveaway with the new logo. Sandy updated the board on the new intake process. Tina and Gretchen will be retooling Salesforce to coincide with the new intake process. Community Table has a partnership with the City of Arvada to host the Living Well Showers. Sandy shared an article for the board members to read, "Food Fight between Smaller Food Pantries" Mark will send out a link by Food Bank of the Rockies.

New Business:

Rocky Baldassare reported on the survey he completed with the Feeding the Future Families. The survey was done to find out why these families are not coming to the food bank. Mark Stratford reported on comparable food pantries with service hours and his interview with Bryan Decker with North Denver Cares Pantry. A discussion was held about staying open later and on weekends for the working families. Sandy would like to work on this with Community Table staff. President Fellman would like a follow-up in June and put into action by August. Further discussion at the Board Retreat.

Old Business:

President Fellman informed the board they cannot vote on the freezer yet.

Directors Open Forum:

President Fellman was invited to do a podcast with Hunters Bay. President Fellman reminded the board of dates to remember on upcoming events.


Director Doris Stipech loves the showers for the homeless.

Director Mike Reinhardt would like more information addressing committees and the Executive Board on the rebranding process, how he can help with the relationship with Pure Brand, marketing and development options with Randy's departure.


Director Judith Denham sits on the Business Center Advisory Committee a great source of marketing and a great way to build community. Suggested if you belong to a group to share and put the word out about Community Table.

The Board meeting was adjourned at 5:45 p.m. Next board meeting will be Wednesday, May 23, 2018 at 4:00 p.m.

Minutes submitted by
Bernadette Velasquez, Administrative Assistant



Jill Fellman, President



Alan Albrandt, Secretary