



*Gather around*

## **Community Table**

### **Board of Directors Meeting**

**November 28, 2018**

President Jill Fellman called the Community Table Board of Directors meeting to order at 4:00 p.m. with a roll call. **Present:** President Jill Fellman, Secretary Alan Albrandt, Treasurer Carl Kantner, Directors Doris Stipech, Judith Denham, Mike Reinhardt, Wendy Ferrell, Jerelyn Marinelli, Carol Eddy and Kyle Petersen. **Excused:** Vice President Bob Fifer and Director Erika Pullen. **Staff Present:** Executive Director Sandy Martin, Sandie Hammerly and Bernadette Velasquez.

President Fellman called for a motion to approve the Agenda with the Right of Chair. Secretary Alan Albrandt so moved and Director Doris Stipech seconded the motion. Motion carried unanimously. Vote 9-0.

President Fellman called for a motion to approve the minutes of October 19, with correction of the spelling of Director Judith Denham's last name. Director Judith Denham so moved and Director Stipech seconded the motion. Motion carried unanimously. Vote 9-0.

#### **Committee Reports:**

##### *Development*

Secretary Albrandt, past meeting minutes were provided in the packet for review.

##### *Treasurers Report*

Treasurer Carl Kantner provided the financial report through October in the board packet. Sandie Hammerly, Director of Finance provided the year to date Financials. 990 tax return was filed on time. President Fellman called for a motion to accept the Treasurers Report. Secretary Alan Albrandt so moved and Director Jerelyn Marinelli seconded the motion. Motion carried unanimously. Vote 9-0.

##### *Governance*

No report.

##### *Executive Director*

Sandy Martin reported no financial update from Friends Giving event held at Klines Beer Hall and Steuben's. Leanne Cadman, Development Director reported on pending grants. The Foundation donated bottles of wine for Cheers for the Holidays. Treasurer Kantner handed out flyers on Arvada High School Empty Bowls upcoming event. Next event is Colorado Gives Day on December 4, 2018.

Sandy and Sandie met with the City of Arvada to provide the year-end report on the use of CDBG funds. Currently staff members at the City of Arvada and the State of Colorado are completing the MOU between the entities for the medical clinic. Community Table has been approved for \$22,000 to provide Client Assistance Program funds from the City of Arvada. Lucky's Market check presentation for \$ 2,609.60 will be on November 29. Wells Fargo approved a \$5,000 grant for Community Table. Feeding the Future is now serving 891 students. Community Table gave out 490 King Soopers gift cards to clients for Thanksgiving.

#### *Branding Update*

Executive Director Martin passed out the Branding Update report with action plan left to complete and cost. Students from Regis University will be working along with Pure Brand on the website for Community Table and the Foundation.

#### *Foundation*

Treasurer Kantner provided an update on the 2019 Gala and golf tournament. The golf tournament will be held on August 19, 2019 at Fossil Trace Golf Club. More information to follow on the gala. The Gala theme will be Pirates.

Bob Fifer appreciation will take place at the Board Holiday Celebration.

#### **Reelection**

President Fellman made a motion to re-elect Directors Doris Stipech and Wendy Ferrell for another two year term. Secretary Albrandt seconded the motion. Motion carried unanimously. Vote 9-0.

#### **New Board Members**

New Board Member bios are included in the board packet. New members are as follows: David Jones, Harriet Hall, Margaret Olek Esler, Jeffery Staniszewski, Josh Ruden, Harry Fuller, and Steve Galbraith. President Fellman made a motion to accept the new board members. Director Judith Denham seconded the motion. Motion carried unanimously. Vote 9-0.

President Fellman announced the slate of officers. Chair Jill Fellman, Vice Chair Doris Stipech, Secretary Alan Albrandt and Treasurer Carl Kantner. President Fellman called a motion to accept the slate of officers. Director Kyle Petersen seconded the motion. Motion carried unanimously. Vote 9-0.

#### **Branding**

Director Mike Reinhardt opened a discussion suggesting that the Board become more involved in branding decision-making. After discussion by the Board, he made the following motion: "To reconvene the collaborative team to work from this point forward on branding efforts." Second by Director Denham. Vote: Aye – 4, Opposed 5. Motion Fails

After additional discussion, Reinhardt made a second motion: "To suspend work on branding efforts until we get clarification at the January meeting". Second Director Denham. Vote: Yes – 9. Motion passes. It was agreed that work could continue on the photo shoot, truck decals, posters, etc., and that the draft outline of the Power Point presentation would be sent to the Board.

President Fellman asked the board to think about how the board can be more effective and bring discussions to the table regarding procedures and the governing board.

President Fellman will send out a doodle poll to see if the 4th Wednesday, at 4:00 p.m. is the best time for the board meetings.

**Dates to Remember**

- Volunteer Orientation on December 4, 2018.
- Colorado Gives Day on December 4, 2018.
- Holiday Party with present and new board members on December 17, 2018 at Malone's.
- Retreat at Malone's on January 26 and 28.

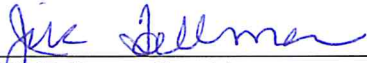
No meeting in December and in January.

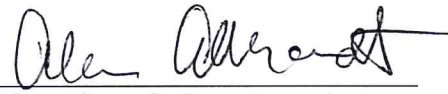
Resume the board meetings in February.

Mike requested an outline of the January retreat.

President Fellman moved to adjourn the meeting and Director Kyle Petersen seconded the motion. Meeting adjourned at 5:47 p.m. Motion carried unanimously. Vote 9-0

Minutes submitted by  
Bernadette Velasquez, Administrative Assistant

  
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Jill Fellman, President

  
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Alan Albrandt, Secretary