



Gather around

Community Table *Gather around*

Board of Directors Meeting

October 19, 2018

President Jill Fellman called the Community Table Board of Directors meeting to order at 3:30 p.m. with a roll call. **Present:** President Jill Fellman, Secretary Alan Albrandt, Treasurer Carl Kantner, Directors Doris Stipech, Judith Denham, Wendy Ferrell, Jerelyn Marinelli and Kyle Petersen. **Excused:** Directors: Mike Reinhardt, Erika Pullen and Carol Eddy. **Unexcused:** Vice President Bob Fifer. **Staff Present:** Executive Director Sandy Martin, Sandie Hammerly and Bernadette Velasquez. **Guest:** Jill Korenek with JDS Professionals.

President Fellman called for a motion to approve the Agenda with the Right of Chair. Secretary Alan Albrandt so moved and Director Judith Denham seconded motion. Motion carried unanimously. Vote 6-0. The purpose of this meeting is to approve the audit report.

President Fellman called for a motion to approve the minutes of September 26, 2018 with corrections. (1). *Change Community College to Red Rocks Community College*, (2). *Director Denham did not indicate to suspend the bylaws 2019, for the Executive Board Jill Fellman, Alan Albrandt and Carl Kantner to stay on as officers for the duration of the calendar year 2019, but could remain on as board members. New officers will be elected in November 2018, and* (3). *Correct spelling of the word College*. Secretary Alan Albrandt so moved and Director Denham seconded the motion. Motion carried unanimously. Vote 7-0.

Committee Updates:

Development

No report given.

Governance

Director Denham updated the board that ads are out for recruitment of new board members. President Fellman indicated two applications have been received.

Foundation

The Foundation approved a \$100,000 donation to the Community Table from the Havana Nights proceeds. The dates for the next golf tournament and gala have changed. The gala will be on August 17, 2019 at the Arvada Center for Performing Arts and the golf tournament will be held on August 19, 2019 at Fossil Trace Golf Club.

Audit Report:

Treasurer Carl Kantner introduced Jill Korenek, Partner and Director of Audit Services for JDS Professionals and she provided a review of the completed audit which also included the ACFB Foundation. President Fellman called for a motion to approve the audit report. Secretary Alan Albrandt so moved and Director Stipech seconded the motion. Motion carried unanimously. Vote 7-0.

Executive Director's Report

Thanksgiving Distribution

Sandy Martin updated the board on Thanksgiving box distribution. Based on feedback from clients and volunteers, this year's process will change. Distribution of \$20 (for small family) and \$40 (for large family) King Soopers gift cards will be done on Friday, November 16. The Client Choice store will be stocked with Thanksgiving-type foods for clients to select and this food will not be part of their assigned points. In order to be eligible, clients will have to have shopped at Community Table from May to end of October. Clients will be given a coupon when they shop which they will redeem for a gift card on November 16.

Branding

Sandy and Leanne met with Dan Igoe from Pure Brand. A list of items to be completed was reviewed. Volunteer, staff and community members have agreed to pose for photographs to be used for truck decals, brochures, table banners, etc. Photos will be taken November 30 at Pure Brand. An outline of the PowerPoint presentation has been completed and submitted to Pure Brand for development. Leanne will work with Pure Brand and Regis University students on our social media and website. A flag and banners will be developed in January to display at fairs, etc. Further website design will be completed in December. The hard costs will not exceed \$8,000.

Medical Clinic

We are waiting for the MOU from the attorney at the City of Arvada and Red Rocks Community College.

Additional Updates

Community Table has been contacted by the Westminster Fish food pantry program for assistance. The couple coordinating the pantry would like to retire and they can find no one to take it over. Mark and Sandy will meet with them. Food Bank of the Rockies has requested that we begin picking up donated food at the large Target Store off 104th in Walnut Creek in Westminster.

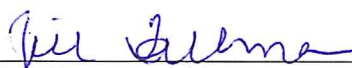
Sandy and Leanne attended a fair at the Federal Center, and Leanne will attend the NREL Center on November 7. Sandy, Gretchen and Tina attended training with Energy Outreach Colorado (EOC) which provides clients financial assistance with their Xcel bill. Leanne is working on a third party partnership with Newks and Hunter Bay Coffee. Director Denham and Treasure Kantner reported on Malone's third party event.

Directors Forum

Director Dehnam reported that she gave members of the Arvada Visitors Center Advisory Committee (on which she serves) information about the the medical clinic and they are very interested on this new program.

President Fellman moved to adjourn the meeting and Director Kyle Petersen seconded the motion. Meeting adjourned at 4:23 p.m. Motion carried unanimously. Vote 7-0.

Minutes submitted by
Bernadette Velasquez, Administrative Assistant



Jill Fellman, President



Alan Albrandt, Secretary