



COMMUNITY TABLE
Board of Directors
Meeting Minutes

February 24, 2021
Via Zoom

Mission Statement

A Community in which people have access to food and resources
to foster self-sufficiency

A.	<p>Call to Order/Attendance The meeting was called to order at 4:04 p.m. Attendance was taken by Bernadette.</p> <p>Board Members: Harry Fuller, Steve Galbraith, Judith Denham, Harriet Hall, Josh Rudin, Mike Reinhardt, David Jones, Margaret Olek Esler, and Carol Eddy. Staff: Sandy Martin, Sandie Hammerly, Rocky Baldassare, Leanne Cadman and Bernadette Velasquez. Absent: Carl Kantner, Foundation President (ex-officio).</p>
B.	<p>Board Chair’s Remarks Chair Harry welcomed the board members. Steve and Lori have their second grandson.</p>
C.	<p>Approval of Minutes Harry called for a motion to approve the Board meeting minutes of February 24, 2021. David so moved and Harriet seconded the motion. The motion passed 8-0.</p>
D.	<p>ENDS Policies Monitoring No Report. Secretary Judith Denham reminded the board that the Governance Committee will be looking at the ENDS policies. Treasurer, Carol indicated a calendar needs to be set to review the goals and accomplishments of the board.</p>
E.	<p>MONITORING REPORT No scheduled monitoring report for February.</p>
F.	<p>ACFB Foundation Update (Carl/Sandy) Harry reported that the Foundation will be having a matching dollar for dollar donation made towards the purchase of a new (used) box truck costing \$40,000. The Foundation will match up to \$20,000. The golf tournament will still take place on Monday, August 16th.</p>
G.	<p>CEO/Staff Updates – Directors Reports were submitted in the packet CEO Sandy and the Executive Team provided an update on the Departments Director’s Reports provided in the board packet.</p> <p>Director of Food Programs Rocky reported on Elevado Estate mobile pantry our LatinX community which had a water line break and Community Table provided them with water for drinking and cooking last Friday and Saturday. He also reported we will resume picking up Grocery Rescue.</p> <p>Sandy provided Bridges to Opportunity updates for Gretchen.</p> <p>Leanne Cadman, Director of Development, announced Stamp Out Hunger will be taking place in May and she is working on getting the Community Table video edited that was initially started by Food Bank of the Rockies. David will ask his friend to see if he could edit the video. Leanne will prepare and launch the truck box campaign.</p>



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	<p>Director of Finance Sandie Hammerly provided an overview of the financials in the Board Packet. Harry requested a motion to accept the income/expense and financials as presented in the board packet. Harriet so moved and David seconded the motion. The motion passed 8-0.</p>
<p>H.</p>	<p>Committee Reports</p> <p>A. Finance – Carol asked for any questions on the purchase of the new motorized Walkie Truck. Harry called for a motion to accept the purchase of a new motorized Walkie Truck. Judith so moved and David seconded the motion. The motion passed 8-0</p> <p>B. Governance – Judith provided an update on the Policy Manual being completed. Judith also provided information on the establishment of the Executive Committee and its 3 deliverables. Harry called for a motion to approve the establishment of an Executive Committee. Judith so moved and Harry seconded the motion. Motion passed 8-0.</p> <p>Harriet discussed the responsibilities that should be part of the staff and not part of the board in the Community Linkage committee work plan. Harriet requested removing in #2, “(e.g. through surveys, focus groups and other methods of gaining data)”; and in #3 “including an annual report produced each year to be approved by the Board and subsequently made available for public inspection”. Harry will have Governance Committee provide a revision and send it out to the board, he then asked to accept the revised Community Table Board of Directors Committee Process and Procedures dated February 24, 2021. David so moved and Harriet seconded the motion. Motion passed 8-0.</p> <p>C. Community Linkage - Harriet provided an update on the Board Survey and plans for the upcoming year sent out to the Board members for their review due back on March 5th. Harriet asked for clarification on the process of adding community committee members. The committee chair invites members of the community to be part of the committee with final approval of the board.</p> <p>D. Discussion of Committee Membership – Mike discussed the need of add more board members to the committees. Mike made a motion to allow board members to serve on more than one committee given it meets their schedule and time. David seconded the motion. Vote was taken by roll call, the motion pass as followed 2 votes against and 7 votes in favor.</p>
<p>I.</p>	<p>Dates to Remember – Board Schedule No Dates</p>
<p>J.</p>	<p>Harry called for a motion to adjourn the board meeting at 5:45 p.m. Margaret so moved and Judith seconded the motion. Motion passed 8-0.</p>



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Minutes submitted by
Bernadette Velasquez, Administrative Assistant



Harry Fuller, Chair



Judith Denham, Secretary