

ARVADA COMMUNITY FOOD BANK (ACFB)

Board of Directors Meeting

November 29, 2017

President Jill Fellman called the ACFB Board of Directors meeting to order at 4:00 p.m. **Present:** President Jill Fellman, Secretary Alan Albrandt, Directors Steve Galbraith, Mike Litzau, Gina Robinson, Judith Denham, Wendy Ferrell, Kyle Petersen, and Ex-Officio Carl Kantner. **Staff Present:** Executive Director Sandy Martin, Sandie Hammerly, Gretchen Parker, Mark Stratford, and Bernadette Velasquez. **Not Present:** Vice President Bob Fifer, Treasurer Andy McClafin and Director Doris Stipech. **Guests:** Rocky Baldassare, Randy Weinert and Dan Igoe with Pure Brand

President Fellman asked Bernadette to call for attendance. Vice President Bob Fifer will be late. Excused Director Doris Stipech and Treasurer Andy McClafin.

President Fellman called a motion to approve the Agenda with the Right of Chair, Director Mike Litzau so moved and Director Judith Denham seconded. Vote: 7-0

President Fellman invited guest Dan Igoe with Pure Brand and Randy Weinert to give a presentation on the rebranding logos, colors and taglines to vote on. The board agreed on logo #1 The Community Table, colors orange and green and the tagline "Gather Around".

President Fellman called a motion to approve the October 18, 2017 minutes. Director Judith Denham so moved and Director Mike Litzau seconded. Vote 7-0. President Fellman called a motion to approve the minutes of September 27, 2017. Director Mike Litzau so moved and Secretary Alan Albrandt seconded the motion. Vote: 7-0.

Committee Reports Updates:

Governance – Vice President Bob Fifer, no report.

Finance – Treasurer Andy McClafin, no report

Development: Secretary Albrandt handed out the calendar of events.

Treasurers Report: ACFB staff member Sandie Hammerly reported on the October financials and food report. President Fellman called a motion to accept the October financial report. Secretary Alan Albrandt so moved and Director Mike Litzau seconded the motion. Vote: 7-0.

Executive Director Report: President Fellman asked for any questions on the report. Director Judith Denham asked about the medical program and partnership with Red Rocks. Sandy reported the program is on hold until there is space. President Fellman asked about the Feeding the Future press release. Sandy reported the release was prepared and went out by Community First. President Fellman asked for clarification on construction delay and what they are. ACFB staff member Mark Stratford updated the board on the City of Arvada's new requirements to pass inspections. Director Litzau asked about Denver Access being able to use ACFB for tax preparation. Sandy reported she met with Jeff and Wendy and is looking forward to the new partnership.

Foundation:

Ex-Officio Carl Kantner updated the board on the Gala cocktail party and golf tournament to be held in June 2018. Presently working with sponsorships and the theme will be Havana Nights. The ACFB Board was invited to the Board to attend the City Council meeting on December 4, 2017 at 5:30 p.m. they will present a check for \$90,000 to ACFB from the 2017 golf proceeds and to recognize Ralph Jacobson. Ex-Officio Kantner handed out the proposed 2018 Foundation Board members for a three year term to be voted on. Director Litzau made a motion to accept the 6 names to the Arvada Community Food Bank Foundation Board for a three year term, Alan Albrandt, Pam Crest-Meyer, David Easter, Jill Fellman, Ralph Jacobson, and Carl Kantner. Director Gina Robinson seconded the motion. Vote 7-0.

Feeding the Future

Rocky provided an update and breakdown of what is contained in the sacks. Salesforce button has been installed. Getting new items to send home for the kids. Pantries have been set up. No funding for Grub Club have been providing them with Client Choice food. Gateway to College is being supplemented from Client Choice twice a month. President Fellman would like to see numbers of how many families are receiving our services and discuss at the board meeting in January. Rocky is working on a survey with the children.

President Fellman recommended and made a motion to vote on a slate the following individuals to the board, Carol Eddy, Jerelyn Marinelli, Erika Pullen and Mike Reinhardt. Director Robinson seconded the motion. President Fellman presented the officers to be voted on a slate to serve on the board for one more year. Jill Fellman, President, Bob Fifer, Vice President, Alan Albrandt, Secretary and Andy McClafin, Treasurer. Director Robinson so moved and Director Kyle Petersen seconded the motion. Vote 7-0.

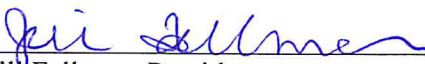
President Fellman presented honor plaques to the following Directors, Mike Litzau, Gina Robinson and Steve Galbraith for their years of service.

Directors Open Forum and Dates to Remember:

Event Calendar, recommendation to attend the Empty Bowl
United Methodist Alt Gifts Fair
Colorado Gives Day
Board Orientation
January Retreat discussion at the January 24th meeting.
Holiday party on December 13th at the Butchery at 6:00 p.m.

President Fellman adjourned the meeting at 5:31 p.m.

Minutes submitted by
Bernadette Velasquez, Administrative Assistant



Jill Fellman, President



Alan Albrandt, Secretary